

**Date of meeting** Monday, 2nd September, 2013  
**Time** 7.00 pm  
**Venue** Committee Room 1, Civic Offices, Merrial Street,  
Newcastle-under-Lyme, Staffordshire, ST5 2AG  
**Contact** Louise Stevenson ext 2250

# Transformation and Resources Overview and Scrutiny Committee

## AGENDA

### PART 1 – OPEN AGENDA

- 1 Apologies
- 2 **DECLARATIONS OF INTEREST**  
To receive declarations of interest from Members on items included in the agenda.
- 3 **MINUTES OF PREVIOUS MEETINGS** (Pages 1 - 8)  
To agree as a correct record the minutes of the previous meeting of this Committee held on 22 July 2013.
- 4 **UK MAIL - CORPORATE POSTAL SERVICES REVIEW** (Pages 9 - 14)  
To consider a briefing note regarding the Corporate Postal Services Review.
- 5 **KEELE GOLF COURSE** (Pages 15 - 18)  
To consider a briefing note outlining the financial position at Keele Golf Course.
- 6 **FINANCIAL AND PERFORMANCE MANAGEMENT REPORT TO  
END OF QUARTER ONE (JUNE) 2013** (Pages 19 - 38)  
To consider the Financial and Performance Management Report to end of quarter one (June) 2013.
- 7 **BUDGET CONSULTATION 2013 AND THE BUDGET REVIEW  
GROUP** (Pages 39 - 46)  
To consider a report that will be received by Cabinet regarding the consultation proposals as part of the preparation to produce the council’s Budget for 2014/15 and to consider an update regarding the Budget Review Group.
- 8 **WORK PLAN** (Pages 47 - 50)

To discuss and update the work plans to reflect current scrutiny topics

## **9 URGENT BUSINESS**

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972.

**Members:** Councillors Bannister, D Becket, Mrs Burgess (Vice-Chair), Fear, Hambleton, Mrs Hambleton, Howells, Jones, Mrs Shenton (Chair), Taylor.J and Waring

**Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.**

**Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.